

**PAPERS - Annual General Meeting for the year 2022  
Dated 17 January 2023**

**La Chaine des Rotisseurs  
Bailliage de Grande Barriere de Corail  
To be held at Signature Restaurant, Cairns Hilton Hotel  
Sunday 19th February 2023 at 11.30 am**

**AGENDA**

**1 Welcome and apologies**

The secretary to record all members attending

**2 Minutes of previous AGM**

*MOTION: That the minutes of the 2021 AGM, held in the Catalina Room Harbour Lights Hotel on 5th February 2022 (as distributed) be accepted as a true record of that meeting*

**3 Business arising**

Members may raise any business arising from the 2021 AGM

**4 Reports from Executive**

*MOTION: That the Bailli's and Vice Echanson's reports be accepted.*

**5 Presentation of financial reports**

*MOTION: That the Reviewed auditor's report and accompanying financial reports (distributed) be accepted.*

**6. Election of office bearers**

Notes regarding Election of Management Committee

*Our constitution states that:*

*The association must elect the members of the management committee at each annual general meeting of the association. Members must at least include president, secretary and treasurer.*

*Nomination*

*A member of the management committee may only be nominated by any two members of the association nominating another member (the **candidate**) to serve as a member of the management committee.*

*The nomination must be in writing; and signed by the candidate and the members who nominated him or her; and given to the secretary at least 14 days before the annual general meeting at which the election is to be held.*

*Each member of the association present and eligible to vote at the annual general meeting may vote for one candidate for each vacant position on the management committee;*

*If, at the start of the meeting, there are not enough candidates nominated, nominations may be taken from the floor of the meeting.*

<b>Positions to be declared vacant at the AGM (* required)</b>	<b>Nominations received to date</b>
<b>Bailli</b> (President)*	Roger Phillips
<b>Vice Chancelier</b> (Secretary)*	
<b>Vice Argentier</b> (Treasurer)*	Nicholas Lehmann
<b>Vice Echanson</b> in charge of activities, functions and administration relating to Ordre Mondial des Gourmets Dégustateurs	Grant Manypeny
<b>Vice- Conseiller Gastronomique</b> assists Bailli and Vice Echanson with the venue and menu selection and wines for bailliage functions	Anne Pleash
<b>Vice Chargé de Presse</b>	Nicky Jurd
<b>Vice Conseiller Culinaire</b> - food or service professional dealing with the procurement and service of food	
<b>Vice Charge de Missions</b> - serves at the request of the Bailli.	

### **Procedure for nomination**

Email the secretary Claire at [info@clairevictoriaweddingdesign.com.au](mailto:info@clairevictoriaweddingdesign.com.au)

Stating which position you wish to be considered for and which two other members are nominating you. We will sort the 'paper' work.

Nominations must reach the secretary by Sat 4<sup>th</sup> February 2023

**7 Other business**

**8 Close**

## ATTACHMENTS

### MINUTES

**Annual General Meeting for the year January 1 to December 31, 2021**

**La Chaîne des Rotisseurs**

**Bailliage de Grande Barrière de Corail**

**held at Catalina Room, Sebel Cairns Harbour Lights Hotel**

**Saturday 5th February 2022 at 11.30 am**

#### **Welcome and apologies**

Opened at 11.30am

The Bailli as chairman welcomes members and guests.

Attending: *Roger Phillips, Claire Howells, Grant Manypenny, Anne Pleash, Nicholas Lehmann, Katherine Lehmann, Nicky Jurd, Andrew Field, Rodney Rasmussen, Pia Harkness, Patrick Biddlecombe, Steven Cox, Selina & Glen Murray, Peter & Helen Mappas, Judy and Neville Collins*  
Apologies: *Kevin & Robyn Daynes, Grant & Lynn Withy, Tara Diversi, Veronica Griffin, Dorothy Richmond*

#### **Minutes of previous AGM**

The minutes of the 2020 AGM were distributed to members.

MOTION: That the minutes of the 2020 AGM (as distributed) be accepted as a true record of that meeting.

Moved: Patrick Biddlecombe

Seconded: Grant Manypenny

#### **MOTION CARRIED**

#### **Business arising**

##### **Reports from Executive**

- The Bailli spoke to his written report (see attached).

*Nicholas Lehmann questioned the use of QR codes which are in effect.*

- The Vice Echanson spoke to his report (see attached)

*Nicholas Lehmann requested information regarding WSET Level 2 course*

MOTION: That the Bailli's and Vice Echanson's reports be accepted.

Moved: Patrick Biddlecombe

Seconded: Rodney Rasmussen

#### **MOTION CARRIED**

##### **Presentation of financial reports**

The financial reports and auditor's review were distributed to members.

Moved: Selina Murray

Seconded: Nicholas Lehmann

MOTION: That the auditor's letter and accompanying financial reports be accepted and that the Vice Argentier (Treasurer), Mr. Nicholas Lehmann be authorised as a signee on all la Chaîne des Rotisseurs Bailliage de Grande Barrière de Corail Inc. bank accounts and other documents as of the 5<sup>th</sup> of February 2022 until otherwise determined by the Association and that the outgoing Vice

Argentier (Treasurer) Mr. George Gall be thanked for his outstanding service and in accordance with regulations, be removed as a signee.

**MOTION CARRIED**

**Calendar of events**

A calendar of events of dates of events planned for 2022 was tabled. The committee will finalise events and distribute calendar as soon as possible.

**Election of office bearers**

The following nominations have been received for committee positions:

Bailli (President) – Roger Phillips  
Vice Chancelier (Secretary) – Claire Howells  
Vice Argentier (Treasurer) – Nicholas Lehmann  
Vice Echanson - Grant Manypeney  
Vice Conseiller Gastronomique - Anne Pleash  
Vice Chargé de Presse – Nicky Jurd

MOTION: The positions of the committee having been filled by the above nominations and there being no position with more than one nomination, those persons so nominated be appointed to the committee until the next Annual General Meeting.

Moved: Selena Murray

Seconded: Peter Mappas

**MOTION CARRIED**

**Close**

The Chair declared the meeting closed at 12.12pm

Signed as a true record of the meeting

Roger Phillips, Bailli



Claire Howells, Vice Chancelier

5th February 2022

## **FINANCIAL REPORT**

George Gaal  
115 Riverside Drive  
Riverside NSW 2444

13 January 2023

Congrerie de la Chaine des Rotisseurs -  
Billage de la Grande Barriere de Corail.  
4 / 271 Espalande,  
Cairns Qld 4870

Attention: Roger Phillips - President

Dear Roger,

### **Accountants Statement for Annual Return – 2022 Activities**

I provide this report in respect of the La Chaine Des Rostisseurs Great Barrier Reef Bailliage. In completing my review of the 2022 year's activities, I have sighted the Association's financial records and the financial records show that the Association has bookkeeping processes in place to adequately record the Association's income and expenditure and dealings with its assets and liabilities.

Should you require any other assistance, please let me know.

Kind regards



George Gaal  
CPA FCIS

La Chaine des Rotisseurs Great Barrier Reef Bailliage  
Profit and Loss Statement  
Year Ended 31 December 2022

	2022	2021
	\$	\$
<b>Income</b>		
Membership Fees collected	10,905.00	7,610.00
Functions Receipts	55,186.92	48,079.44
Bank Interest	0.80	7.30
Other (reversal of entry)	(359.94)	0.00
<b>Total Income</b>	<b>65,732.78</b>	<b>55,696.74</b>
<b>Expenses</b>		
Payments to LCDR National	7,405.00	7,580.00
Functions	56,198.19	47,273.20
JCC	0.00	0.00
JSC	0.00	0.00
Other costs	0.00	532.29
<b>Total Expenses</b>	<b>63,603.19</b>	<b>55,385.49</b>
<b>Operating Profit/(Loss)</b>	<b>2,129.59</b>	<b>311.25</b>
<b>Retained Earnings - Opening</b>	<b>9,694.14</b>	<b>9,382.89</b>
<b>Retained Earnings - Closing</b>	<b>11,823.73</b>	<b>9,694.14</b>

La Chaine des Rotisseurs Great Barrier Reef Bailliage

Balance Sheet

31 December 2022

	2022		2021	
	\$	\$	\$	\$
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash at bank	14,984.39		13,911.20	
Prepayment of function expenses	-		359.94	
Prepayment of JCC & JSC Fees	2,000.00		2,000.00	
<b>Total Current Assets</b>		<b>16,984.39</b>		<b>16,271.14</b>
<b>Fixed Assets</b>				
LCDR banner etc at \$0 WDV		0.00		0.00
<b>Total Fixed Assets</b>		<b>0.00</b>		<b>0.00</b>
<b>Total Assets</b>		<b>16,984.39</b>		<b>16,271.14</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Prepaid subscriptions	4,900.00		4,610.00	
Prepaid function receipts	-		1,015.00	
Accrued expenses	260.66		952.00	
<b>Total Current Liabilities</b>		<b>5,160.66</b>		<b>6,577.00</b>
<b>Long Term Liabilities</b>				
		0.00		0.00
<b>Total Liabilities</b>		<b>5,160.66</b>		<b>6,577.00</b>
<b>Net Assets</b>		<b>11,823.73</b>		<b>9,694.14</b>
<b>EQUITY</b>				
Retained Earnings	11,823.73		9,694.14	
<b>Total Member's Equity</b>		<b>11,823.73</b>		<b>9,694.14</b>
<b>Total Member's Equity</b>		<b>11,823.73</b>		<b>9,694.14</b>

La Chaine des Rotisseurs Great Barrier Reef Bailliage  
Statement of Cash Flow  
Year Ended 31 December 2022

	2022	2021
	\$	\$
<b>Cash Flow From Operating Activities</b>		
Membership Fees collected	11,195.00	9,480.00
Functions Receipts	54,171.92	48,874.44
Bank Interest	0.80	7.30
Other - refundable event fee	260.66	0.00
<b>Total Inflow</b>	<b><u>65,628.38</u></b>	<b><u>58,361.74</u></b>
Owing to LCDR National	7,405.00	7,580.00
Functions	57,150.19	46,681.14
JCC	0.00	0.00
JSC	0.00	0.00
Other costs	0.00	532.29
<b>Total Outflow</b>	<b><u>64,555.19</u></b>	<b><u>54,793.43</u></b>
<b>Cash Flow From Operating Activities</b>	<b>1,073.19</b>	<b>3,568.31</b>
<b>Cash Flow From Investing Activities</b>	<b>0.00</b>	<b>0.00</b>
<b>Cash Flow From Financing Activities</b>	<b>0.00</b>	<b>0.00</b>
<b>Net increase (Decrease) in Cash</b>	<b><u>1,073.19</u></b>	<b><u>3,568.31</u></b>
<b>Cash at Beginning</b>	<b><u>13,911.20</u></b>	<b><u>10,342.89</u></b>
<b>Cash at End</b>	<b><u>14,984.39</u></b>	<b><u>13,911.20</u></b>